

Meeting Title: Pacific Swimming House of Delegates Meeting
Date: October 15, 2025

Attendance:

Board members attending are noted by an 'X' in the table below/ board members not present but excused are marked with an 'E'. Team representatives and guests in attendance are also noted.

Board of Directors				Athlete Reps		Club Reps				Guests	
Lehla Irwin	X	Zone Reps		Allison Liu (PASA)	X	Aaron Jon Toch (VJO)	X	Paschalis Ntatsos (ELIT)	X	Carol Cottam	X
Verónica Hernández	X	1N – Bob Hill	X	Bella Stamps (NBA)	X	Charles Lou (CDST)	X	Shad Wojtala (HILL)	X	David Cottam	X
Jeff Raegen	X	1S – Trent Larsen	X	Breonna Weeks (NNA)	X	David Tambuwun (SRVA)	X	Steve Morsilli (PLS)	X	Mike Piccardo	X
Kyler VanSwol	X	2 – Chris Lam	X	Charles Mueller (LAC)	X	Dione Dunn (EBSD)	X	Tammy Hopkins (DACA)	X	Kelly Nathane	X
Mike Nichols	X	3 – Kevin Twohey		Miru Han LAMV	X	Erik Scalise (NNA)	X	Tom Lebherz (MAKO)	X	Alex Cleveland	X
Asher Green	X	4 – Jim Morefield	X	Nathan Judy PST	X	Jacob Lumbag (DCD)	X			Hai Nguyen	X
Tyler Long	X			Sophia Curran (LO)	X	Jason Kamp (DA)	X			Brian McCrea	X
Amy Chen	X	Athlete Reps		Sophia Gallagher (CDST)	X	Julie Corrigan (SCSC)	X			Holly Gallagher	X
Don Heidary	X	SR – Aly Cutforth	X			Kat Matheson (DDST)	X			Wayne Morton	X
Doug Reed		JR – Lily Yung	X			Kayla Gill (LO)	X			Staff	
Kent Yoshiwara	X	1N – Orion Phan				Keri Pock (ECG)	X			Cindy Rowland	X
Phil Grant	X	1S – Aria Pon	X			Kyle Kikuta (TIDE)	X			Laurie Benton	X
Marisa Cozort	X	2 – Monica Warren				Laura Mitchell (ALTO)	X			Diana Fetterman	X
Amy Gonzales	X	2 – Alexis Thompson	X			Lisa Gutt (AC)	X			Annie Stein	X
Larry Rice	X	3 – Brittney Blair				L Wee Tay (SFRP)	X			Karen Bair	X
Clint Benton	X	4 – Pulin Muangsiri	X			Mehrad Zarrehparvar (SRBY)	X			Morgan Roarty	X
						Pam Araujo (BSW)	X			Beau Caldwell	X

TOPIC	DISCUSSION - CONCLUSION	RECOMMENDATION/ ACTION	FOLLOW-UP DATE
Meeting Called to Order	Meeting called to order by Lehla Irwin at 7:34 PM		
Mission Statement and Conflict of Interest	Meeting opened with the reading of the Conflict of Interest Statement C. Benton declared relation to staff member L. Benton		
Minutes from Previous Meeting	Minutes from May 21, 2025 HOD meeting presented for approval L. Rice moved to approve minutes as presented, C. Benton 2nd	Approved	
Ratify Actions of BOD	Ratification of actions of the BOD since the previous meeting of the HOD on May 21, 2025. T. Larsen moved to ratify the actions of the board since May of 2025, L. Rice 2nd	Ratified	
Agenda Modification			
Officer's Reports			
Chair	Lehla Irwin: Posted 1. USAS Workshop highlighted the trend that all LSC's have issues with facilities and access to them, but PC is in the unique position of having very few indoor pools and relatively cold winters.		

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	2. USAS Grant applications are open until Nov 15, 2025.		
Vice Chair – Administration	Verónica Hernández: Posted 1. Majority of board members are serving 2nd term and will be terming out. a. If interested in serving, please join a committee or come to meetings to get a sense of board roles and reach out to use with your interest. 2. Working on a history project on our LSC and its foundation.		
Vice Chair – Program Operation	Kyler VanSwol: 1. Personnel Committee hired Morgan Roarty as our new Staff Treasurer in place of Mary Ruddell.		
Vice Chair – Program Development	Mike Nichols: 1. Started position in September and is learning the role.		
Vice Chair – Finance	Jeff Raegen: Posted 1. Annual Audit will begin next month. 2. Membership was lower than budgeted. Membership numbers are flat. 3. LSC meet fees were higher than budgeted as we were planning for a decrease in income from fees. 4. Age Group was way under budget due to less travel expenses. 5. Travel Support was almost exactly on budget. 6. Camps were under budget. 7. DDEI was almost exactly on budget. 8. Treasurer was slightly over budget due to higher audit costs. 9. Officials were under budget. 10. Volunteers section was under budget due to only one USAS in-person meeting instead of two. 11. Marketing was higher than budget due to the use of Swimming World platform for newsletters and ADA compliance update to PacSwim website. 12. Miscellaneous income of \$10,000 from the Western Zone (funding being returned and reimbursed to PC) 13. Operating Revenue ended up being positive \$25,262 14. Net Revenue after Investment income \$438,560 15. The LSC and Zone are quite liquid, over a million in the checking account. 16. Accounts Receivable has decreased. 17. Liabilities are extremely low and the credit card balance is paid every month. 18. Total assets 5.6 million 19. C. Benton moved to approve the unaudited financial reports from Sept 2024 to Aug 2025 fiscal year, J. Morefield 2nd	Approved	
Age Group Vice Chair	Tyler Long: Posted 1. Updates to Winter Age Group Champs event list adding the 13-14 50's non-free as timed final events on Friday, moving the Mixed Relay events to the end of prelims on Sat and Sun, moving the girls 1650 to Sunday to be run at the same time as the boys 1650 on 2 courses. 2. Also going to incorporate Quality Team Scores in addition to traditional Team Scores to recognize more teams.		
Senior Vice Chair	Asher Green: Posted		

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	<ol style="list-style-type: none"> 1. Reaffirmed Travel Support policy for 2 meets what on consecutive weekends in the same city. Travel support will offer two \$300 stipends and one airfare for athletes and coaches who are going to Austin for 2 meets in a row. 2. Looking at how to improve the award process for coach of the year. 		
Registration	Laurie Benton: <ol style="list-style-type: none"> 1. Phil Grant was voted Volunteer of the Year which was announced at the USA Swimming Annual Business meeting and at the PC Officials Clinic. 		
Reports/Recommendations of Staff	Cindy Rowland: <ol style="list-style-type: none"> 1. Thanks to all of the staff for their extensive work, particularly Diana, on the Officials Clinic, Awards Banquet and Athlete Summit. 2. Welcome to Morgan who has been doing a great job to fill the shoes of Mary Ruddell as Staff Treasurer. Beau Caldwell: Posted <ol style="list-style-type: none"> 1. Report shows a list of completed projects, and works in progress with expected finish dates. 2. Working with a couple of indoor facilities with the goal of making the process of using these pools smoother and more likely. 3. Beau will be on location Nov 6-9 attending the PLS Senior Meet, as well as 2 Z2 C/B/A meets and 1 Z3 C/B/A. 4. Please get in touch to discuss anything competitive-oriented. 		
Standing Committees			
Athletes	Aly Cutforth & Lily Yung: Posted <ol style="list-style-type: none"> 1. USAS Summit Athlete Track brainstormed ideas on SafeSport, DEI, social media, and Rep recruitment which will be shared and developed with the Athlete Committee. 2. Met with the new USAS CEO, Kevin Ring to learn more about his plans. 3. Heard a presentation from Olympian Missy Franklin on the USAS Foundation. 4. At the Annual Business Meeting (ABM) the biggest thing for athletes was the approval of stroke 50's for the 15-18 aged athletes. 5. Were able to network with Athlete Reps from all over the country. 6. At the Western Zone ABM it was announced that there will be a Zone Athlete Summit in June of 2026. 7. Pacific's annual Athlete Leadership Summit was 2 weeks ago, which included nutrition, LSC Unity, Q&A with Olympian Torri Huske, leadership skills, mental health, recovery science, team building, a college swimming panel and an in-water technique session. 8. Food Drive across all teams who came to the summit as well as from the award banquet nominees was hugely successful, collecting 1765 lbs of food donated. 9. Goals for the year: Improve system for the Tech Suit donation program, partnering with local colleges, Starting a peer mentoring program, and increasing our social media presence. 		
Disability, Diversity, Equity & Inclusion	Kent Yoshiwara: Posted <ol style="list-style-type: none"> 1. Current Grant period is open now, and will close on Nov 10th. 2. MEFAP is now available for online registration on FastSwims. 		

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	<ol style="list-style-type: none"> Next WZ DEI Camp and Summit will be June of 2027, location TBD. Diversity Award 2025 went to Oakley Briskman, Athlete Rep from ALGA who was also recognized by USA Swimming for her efforts. Foster children have been added to the qualification list for Outreach Registration. 		
Camps	<p>Kelly Nathane:</p> <ol style="list-style-type: none"> New to position Working on a schedule of camps, and likely won't have more than one camp this swim year. Will coordinate with Senior, Athlete, Age Group and DDEI Committees of respective camps. Working with Hoopa Tribe for clinics. New ideas welcome <ol style="list-style-type: none"> Email: knathane@pacswim.org 		
Officials	<p>Phil Grant: Posted</p> <ol style="list-style-type: none"> Have the most officials (690 or above) in Pacific Swimming history (2nd in USA Swimming) Successful annual Official Clinic held at Pleasant Hill (10/4) <ol style="list-style-type: none"> Over 200 officials present Zone Officials Awards: Z1S Sachi Kuwano, Z1N Kit Yan, Z2 David Benjamin, Z3 Babary Gonzales, Z4 Nicki Pierce Officials Chair Recognition Award Kimber Guzick George Cleveland Awards, legacy award, highest honor for officials in PC, given to Karyn Kikuta Junior Admin Officials has become a new category and Junior Officials can now officiate any age leveled session. Electronic Scratching will be used for the first time at the PLS Senior 2 in Nov using a google doc. 		
Scheduling	<p>Annie Stein:</p> <ol style="list-style-type: none"> 26-27 Schedule work beginning soon; please give any thoughts to astein@pacswim.org or through your Zone's AG and/or SR Reps. 		
Finance and Audit	Jeff Raegen: Posted		
Investments	Mike Piccardo: Posted		
Governance	<p>Alex Cleveland: Posted</p> <ol style="list-style-type: none"> Alex is the new Gov Chair as of Sept 18 and is working with Jim Morefield to learn the details of the position. 		
Safe Sport	<p>Marisa Cozort</p> <ol style="list-style-type: none"> Attended Safe Sport track at the USA Swimming Summit. <ol style="list-style-type: none"> Met with police officers, forensic interview supervisors, the director of the Institute for Human Resilience, and legal counsel and head investigator for the US Center of Safe Sport. Around 50% of PC clubs are Safe Sport Recognized; goal is to be in the top 10 LSC's Survey shared to gather information on what would help clubs become SS Recognized, what barriers there are to completing the process and if clubs need assistance with completing the process: https://forms.gle/o5MV9zdJpR8D1BHc8 		
Zones	Z2 - Chris Lam		

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	<ol style="list-style-type: none"> Regular meetings & elections held Much discussion is being held over the Senior Open restriction of 12 & Unders and the zone would like to see the restriction revisited once the impact of the change can be reviewed. <p>Z4 - Jim Morefield</p> <ol style="list-style-type: none"> Adopted revised eligibility standards for long distance events, using the USAS Motivational B time standard. 		
Resolutions and Orders	None		
Presentation of Annual Audit	None		
Elections	None		
Presentation of Annual Budget	None		
Old Motions	1.		
New Motions	<ol style="list-style-type: none"> 2510ADM01 2510ADM01 – Bylaws Housekeeping Changes Motion to approve the changes mandated by USA Swimming to the LSC Bylaws while maintaining the previously approved variations specific to Pacific Swimming. J. Morefield 2nd 2510ADM02 – Correction of R&R Membership Fee Motion to amend the Rules and Regulations as follows to clearly define the Membership Fees that Pacific Swimming charges. SECTION 3 ADMINISTRATION OF THE SWIMMING PROGRAM A. Registration and Membership [1.-3. unchanged] 4. Registration and Membership Fees a. The Registration fee for a Premium Athlete membership shall be the USA Swimming Premium Athlete registration fee plus \$20.00 <u>\$19.00</u> and a \$1.00 Technology Fee. (3/20/24) (3/19/25) b. The Registration fee for a Seasonal Athlete membership shall be the USA Swimming Seasonal Athlete registration fee plus \$17.00 <u>\$16.00</u> and a \$1.00 Technology Fee. (3/20/24) (3/19/25) C. Benton 2nd 2510ADM03 – Athlete Restricted Fund Motions to restrict the funds received from the Western Zone Sectional Fund in the amount of \$3,230.86 to be used to send Athlete Representative to the 2026 Western Zone Athlete Leadership Summit. C. Benton 2nd 	<p>Approved</p> <p>Approved</p> <p>Approved</p>	
Next HOD Meeting	May 20, 2026		
Meeting Adjourned	Meeting adjourned 8:40 PM		

Respectfully Submitted by,
Amy Chen
Secretaries - Pacific Swimming Board of Directors